

APPENDIX J

TECHNICAL DIRECTION DOCUMENT NO. 0001/17-065



9965094

TDD #: 0001/17-065
Amendment #: 002
Contract #: EP-S5-17-02

Performance Based : No

[illegible]

U.S. EPA, Region 6
1445 Ross Avenue, Suite 1200
Dallas, TX 75202-2733

Vendor: WESTON SOLUTIONS, INC.

TDD #: 0001/17-065
Amendment #: 002
Contract #: EP-S5-17-02

Project Officer : Will LaBombard _____ (Signature) _____ (Date)	Branch Mail Code : Phone Number : 214-665-7199 Fax Number :
Contracting Officer Representative Steve Mason _____ (Signature) _____ (Date)	Branch Mail Code : Phone Number : 214-665-2276 Fax Number :
Contract Specialist: Michael J. Pheeny _____ (Signature) _____ (Date)	Branch Mail Code : Phone Number : 214-665-2798 Fax Number :
Contracting Officer : Michael J. Pheeny Electronically Signed by Michael J. Pheeny 11/20/2017 _____ (Signature) _____ (Date)	Branch Mail Code : Phone Number : 214-665-2798 Fax Number :
Other Agency Official _____ (Signature) _____ (Date)	Branch Mail Code : Phone Number : Fax Number :

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TDD #: 0001/17-065
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Vendor: WESTON SOLUTIONS, INC.

Description of Work:

Amendment 002 - Increase the funding ceiling by \$7,000 (for a new ceiling of \$57,000) to cover additional costs for use of START trailer on site for 2 weeks as well as additional document review.

Amendment 001 - Extend the POP to 12/31/2017 for additional use of the START trailer at the site, and close-out of reports and data.

Base ORIG - The initial funding ceiling for this TDD is set at \$50,000. When available, all TDD costs shall be invoiced against the oldest 6A00E or 6A00S task order funding.

The contractor shall use SSID A6GG on all forms, reports, emails, communications, and deliverables.

Stephen Mason will be the primary COR for this TDD and Bill Rhotenberry will be the alternate COR.

Scope of Work:

Start shall coordinate all activities with the OSC.

START shall photo document / document conditions and activities at the site.

START shall maintain site files.

START shall develop and implement a QA sampling plan.

START shall conduct air monitoring and sampling for contaminants of concern.

START shall perform confirmation sampling of soil for contaminants of concern.

START shall acquire lab services for analysis of soil and air samples.

START shall draft POLREP(s).

START shall execute QASP upon approval of OSC.

START shall prepare draft removal report for OSC review.

START shall assist EPA with waste profile analyses.

In addition, the contractor shall provide documentation in support of the invoice. Documentation shall include: time sheets with description of work completed, subcontractor invoices with explanation of work provided, documentation to support internal/external equipment rentals, travel expense reports with receipts, purchases made dedicated to the project with explanation and receipts, and any other documentation that contractor determines applicable. This documentation shall be submitted with the monthly vouchers in an electronic format deliverable to the PO/CO supporting the time period and costs claimed in the invoice. Additionally, contractor shall provide a final cost package deliverable at the completion of the project. The deliverable shall include all documents previously sent to EPA rolled up into one document which includes the: Technical Direction Document (TDD), Technical Monthly Progress reports (TPRs), invoices and all supporting cost documentation described above. Contractor shall provide two electronic versions of the final deliverable: one redacted and one unredacted. On the unredacted electronic version, the Contractor shall highlight all information that is Confidential Business Information.

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Amendment #:

Contract #: EP-S5-17-02

Project Officer: Will LaBombard _____ (Signature) (Date)	Branch Mail Code: Phone Number: 214-665-7199 Fax Number:
Contracting Officer Representative Steve Mason _____ (Signature) (Date)	Branch Mail Code: Phone Number: 214-665-2276 Fax Number:
Contract Specialist: Brian Delaney _____ (Signature) (Date)	Branch Mail Code: Phone Number: 214-665-7473 Fax Number:
Contracting Officer: Brian Delaney Electronically Signed by Brian Delaney 08/23/2017 _____ (Signature) (Date)	Branch Mail Code: Phone Number: 214-665-7473 Fax Number:
Other Agency Official _____ (Signature) (Date)	Branch Mail Code: Phone Number: Fax Number:

Description of Work: The initial funding ceiling for this TDD is set at \$50,000. When available, all TDD costs shall be invoiced against the oldest 6A00E or 6A00S task order funding.

The contractor shall use SSID A6GG on all forms, reports, emails, communications, and deliverables.

Stephen Mason will be the primary COR for this TDD and Bill Rhotenberry will be the alternate COR.

Scope of Work:

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 START shall execute QASP upon approval of OSC.
 START shall prepare draft removal report for OSC review.
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In addition, the contractor shall provide documentation in support of the invoice. Documentation shall include: time sheets with description of work completed, subcontractor invoices with explanation of work provided, documentation to support internal/external equipment rentals, travel expense reports with receipts, purchases made dedicated to the project with explanation and receipts, and any other documentation that contractor determines applicable. This documentation shall be submitted with the monthly vouchers in an electronic format deliverable to the PO/CO supporting the time period and costs claimed in the invoice. Additionally, contractor shall provide a final cost package deliverable at the completion of the project. The deliverable shall include all documents previously sent to EPA rolled up into one document which includes the: Technical Direction Document (TDD), Technical Monthly Progress reports (TPRs), invoices and all supporting cost documentation described above. Contractor shall provide two electronic versions of the final deliverable: one redacted and one unredacted. On the unredacted electronic version, the Contractor shall highlight all information that is Confidential Business Information.